

Staff Safety Protocol and Operational Guidelines for Covid-19

Staff Operational Guidelines

- Hand sanitizer and proper hand washing are to be done regularly.
- Masks must be worn in all public spaces. When working in any area that is restricted to staff only masks are optional as long as social distancing can be maintained. When a facility is locked with no public access, it can be classed as staff only, masks are only required when social distancing is not possible or there is risk of unexpected encounters with members of the public.
- Staff do not need to wear a mask when operating the ice resurfacer, as long as there will be no public contact at the beginning or end of the flooding procedure.
- Remind general public of Covid-19 operational protocol. Compliance is done on a “Good Faith” basis. We are not required to ask people to leave for non compliance unless they are obviously disrespecting our rules and guidelines put out by the Public Health.
- Report and signs or symptoms of Covid-19 among staff or the public. Staff also need to report any signs or symptoms of Covid-19 if they themselves are not feeling well.
- Monitor general public in the facility. Try to reduce length of time that people spend here for their rental. People have been told and signage indicates they should not come in more than 15 to 20 minutes before their rental. Minimize general public in the facility that are here as spectators. Parent or guardian should be limited to one per participant on the ice. If participants do not need assistance to participate, it is recommended that they do not have parent or guardian in attendance.
- All people in the facility must social distance at all times, other than where activities do not allow for it.
- Staff should feel free to ask people to wear a mask, point out arrows on floor and direct flow of people in the facility. Get players to stay in dressing room until ice is ready for the to go directly on.
- Check sanitizers and soap dispensers regularly as they may receive more use.

General Public and User group Guidelines

- General Public are not allowed into the Arena office. Staff are to collect payment at the office door
- No off ice warmup or training is allowed in the facility.
- Participants can only enter the Arena facility about 15 to 20 minutes before the start of your rental and go directly to the change rooms. Undress and leave facility as quickly as possible after the end of your rental period. 15 Minutes should be all it takes.
- Players must stay in dressing rooms until ice is ready. They are not to congregate by the ice as it will block our entry route for other people in the building.
- Try to minimize food products etc. that get brought into the facility.
- Skate Canada require that the top of the dasher boards be wiped down before use. Tavistock Skating Club members are responsible for taking care of this.

Facility Alterations and Operational Guidelines

- Washroom Doors propped open to minimize touch points.
- Washrooms and common touch points are to be clean and sanitized twice per day as per the daily log sheet.
- Common touch points around the lobby and front door handles should be sanitized and wiped down regularly. This will depend on volume of people at the various rentals and times of day.
- Dressing rooms locked when not in use ??? will see how it goes, currently not required.
- Washroom garbage pails moved closer to the doors
- Hand sanitizer added in washrooms, lobby and dressing room hall way.
- Right hand main entrance door is for entrance only and the left hand door is for exit only.
- Install additional signage to assist public with operational issues during covid-19
- Arrows on the floor to direct people to and from the dressing rooms.
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