

Motion:	Constitution Article Number:	OR By-Law Number:	Current Wording:	Proposed Wording:	Rationale for Change:	Name:
2024-01	Article 4.1		The PDMHA strives to provide the youth of Plattsville District an opportunity to learn, play, and have fun with hockey. Our hope is that every child who plays hockey will not only develop to his/her full potential, but will also learn life skills that will help them today and into the future.	The PDMHA strives to provide the youth of Plattsville District with an opportunity to learn, play, and have fun with hockey. Offering programs for both competitive and non-competitive play, that look to foster growth in every player. We hope that every child who plays hockey will not only develop to their full potential but will also learn life skills that will help them today	Addition of call-out around competitive and non-competitive play to ensure the community knows our mission is to support and service both offerings to the best of our ability	Melissa Oakes
2024-02	Article 4		New 4.4 recommended - no current wording	The objective of our Local League program is to create a space focused on building hockey fundamentals for anyone who wants to play hockey, regardless of skill level. The objective of our Representative (Rep) hockey program is to offer a higher-caliber level of play for players who show strong skill and promise. Rep hockey is a fast-paced, competitive level of hockey meant to develop advanced hockey skills to support competition as a team. Both levels of play are focused on aiding in individual player and team development. Both programs should be run with equal care and focus to ensure the goals of the program are	Ensure there is clarity around the objectives and equal focus on both programs - currently there is no reference to this	Melissa Oakes
2024-03	Article 8.1 b		Notice including date, location, and agenda of the AGM must be published on the PDMHA website a minimum of two weeks prior to the Meeting.	Notice including the date, location, and agenda for the AGM, along with open executive roles and the constitution & by-law amendment form, must be published on the PDMHA website a minimum of four weeks before the Meeting.	Ensure adequate time for review and feedback to be provided, support higher community engagement	Melissa Oakes
2024-04	Article 8.1c		Not included	drafting/update of association roadmap to include goals for the coming year(s) (and read out on any goals accomplished this year)	Will support more forward-focused planning for the association as it continues to grow and ensure there is transparency with our community around where the association is focused.	Melissa Oakes
2024-05	Article 10.2		The Board shall hold regular Meetings each month, normally on the first Monday, with the possible exception of June and/or July. The date of the Board Meeting may be changed from time to time at the discretion of the Board.	The Board shall hold regular Meetings each month, normally on the first Monday, with the possible exception of June and/or July. The date of the Board Meeting may be changed from time to time at the discretion of the Board. Final dates for board meetings should be posted on the website and communicated no less than 7 days in advance of the meeting	Ensure there is a consistent process and place that people can reference for the meeting schedule	Melissa Oakes
2024-06	Article 10.11		New proposal	All Association Meetings will have minutes recorded and posted on the website within 7 days following the meeting (Including both executive and sub-committees). Minutes should include key updates, decisions, and actions to be managed.	Ensure timely availability of business discussed & actions required to be managed. Ensures that all association members can see reference to discussed topics	Melissa Oakes
2024-07	Article 12.5		New proposal	A detailed review of current to-date (actuals) and in-year-planned (budgeted) financials must be reviewed with the Executive at least once a quarter (Target: September,	Better transparency around our books - where we need money and where our money is going. Allow for the planning of association initiatives to help with funding, where required.	Melissa Oakes

2024-08		Bylaw: Various		Replace all former terminology identifying the various age divisions with the updated "U" name: Midget to U18, Bantam to U16, Pee wee to U13, Atom to U11, Novice to U9/U8.	Housekeeping	Tina Balfour
2024-09		Bylaw 1.1	The Board shall consist of the following positions, each elected as set out in Article 9.7 of the PDMHA Constitution: a) President b) Southern Counties League Representative c) Grand River Local League Representative d) Coach Mentor e) Initiation Program Director f) Referee in Chief g) Wicket/Timekeeper Manager h) Tournament Convenor i) Equipment Manager j) Events Coordinator k) Communications Director l) Fundraising Review m) Hockey Parent Representative n) Members-at-Large (maximum of 5 such positions)	The Board shall consist of the following positions, each elected as set out in Article 9.7 of the PDMHA Constitution: a) President b) Coach Mentor c) Referee in Chief d) Director: Rep Hockey & Southern Counties League Representative e) Director: Local League Hockey & Grand River League Representative f) Director: Initiative Program g) Director: Timekeepers h) Director: Tournaments i) Director: Equipment j) Director: Events k) Director: Communications l) Director: Fundraising m) Director: Hockey Parent Representative n) Members-at-Large (maximum of 5 such positions)	Create consistency in naming position on the Board of Directors; all references to said positions throughout the document updated accordingly.	Tina Balfour
2024-10		Bylaw 2.6	The Administrative Manager shall be responsible for the day-to-day operations of the PDMHA, including: a) be the Treasurer of the Association and shall: i. keep full and accurate accounts of all receipts and disbursements of the Association, and shall deposit all moneys or other valuable effects in the name and to the credit of the Association in such bank or banks as may be designated by the Board, and shall disburse the funds of the Association under the direction of the Board; ii. render to the Board at regular meetings or whenever required, an account of all transactions and of the financial position of the Association; iii. present a year-to-date financial statement and projected financial position for the current year at the Annual General Meeting; iv. evaluate, review and recommend financial policy to the Board; v. prepare a budget for the Association for the next fiscal year for	Remove the treasurer and have this managed as a separate role. Add responsibility line item: Prepare and present a detailed financials report for review in accordance with Article 12.5	These are intended to be managed as separate roles and have been combined due to a lack of volunteer support. Now that we are growing as a community we should be presenting each role separately and highlighting where we cannot get support to fill. This role, by best practice, should be completed by someone separately from any other role in the executive.	Melissa Oakes

2024-11		Bylaw 2.6b	new proposed	create and uphold communication timelines for all PDMHA members and prospective members, including the use of OOO/office hours for members to reference	Support level set on timelines and understanding on how to get information	Melissa Oakes
2024-12		Bylaw 2.7 AND 2.8	Current role description	Update role titles: PDMHA Rep Convenor and Southern Counties League Representative AND PDMHA LL Convenor and Grand River Local League Representative Add components to the description to support additional focus: Offer support (as required) through the coach selection process led by the Coach Selection Committee, Report back on the program to the executive through monthly meetings and AGM, Ensure standards & policies set out for the program are being met, Support the process of recruiting reverse NRP's (where required), Communicate to coaches the league and play-off structure and timelines, Assist in association or League discipline and penalty/misconduct discussions, Track the usage of AP's, Develop and maintain the guidelines & principles of the program, Work with Team and Executive Parent Reps on receiving and actioning feedback related to the program, Conduct regular engagement discussions with parents & coaches for program feedback	Based on discussions and reviews this year on the creation of new roles, the recommendation was made to include in existing roles focused on LL & Rep programs and expand focus. These new mandates will ensure that we take equal and concerted focus on how we want to continue to manage and improve our programs.	Melissa Oakes
2024-13		Bylaw 2.12	The Wicket/Timekeeper Manager shall: a) ensure there are enough certified timekeepers and trained wicket staff in place for all games; b) schedule timekeepers and wicket staff, maintaining accurate records for payment; c) recruit, train, monitor, and evaluate performance of timekeepers and wicket staff; d) ensure complaints related to timekeepers and wicket staff are addressed and solved in a timely fashion; e) recommend policy to the Board regarding timekeepers and wicket staff; f) carry out duties as assigned by the President.	The Timekeeper Manager shall: a) ensure there are enough certified timekeepers in place for all games; b) schedule timekeepers, maintaining accurate records for payment; c) recruit, train, monitor, and evaluate the performance of timekeepers; d) ensure complaints related to timekeepers are addressed and solved in a timely fashion; e) recommend policy to the Board regarding timekeepers; f) carry out duties as assigned by the President.	Wicket is no longer required	Melissa Oakes
2024-14		Bylaw 2.11 AND 2.12	2.11 Referee in Chief AND 2.12 Timekeeper Manager	Game Official Scheduler	Low value in having these two roles managed separately for scheduling and pay management. Having one person go into the system and schedule people will be much more efficient.	Melissa Oakes
2024-15		Bylaw 2.15	Events Coordinator	Events Director	Align with all other executive roles naming convention	Melissa Oakes

2024-16		Bylaw 2.16	Fundraising Coordinator	<p>Update Title: Fundraising and Sponsorship Director</p> <p>add responsibilities:</p> <ul style="list-style-type: none"> - track all association and team sponsorships and how funds are directed - ensure sponsor recognition throughout the season - capture guidelines on association and team fundraising and sponsorship - set and manage annual targets for fundraising and sponsorship 	expanded role and focus to ensure all aspects of sponsored funds (fundraising or sponsorship) are managed by one role	Melissa Oakes
2024-17		Bylaw 2.17 AND 2.18	Communications Director AND Hockey Parent Representative	<p>Combine roles into a new role: Association Engagement Director</p> <ul style="list-style-type: none"> - keep all existing responsibilities <p>Add two to the communications component of the role -</p> <ol style="list-style-type: none"> 1. Track team usage of private social media, as set out in our social media policy 2. manage website updates related to communications <p>Add one to the parent rep component of the role -</p> <ol style="list-style-type: none"> 1. Create and maintain guidelines on team parent rep responsibilities to ensure consistency across all teams 	Having a combined role will ensure there is a more holistic focus on supporting our association community and less segmented responsibility	Melissa Oakes
2024-18		Bylaw 2.19 d	new proposal	take an active role in (at minimum) one association event	ensure we have broader support from members-at-large to support events throughout the season & that all members of the executive are known to the members	Melissa Oakes
2024-19		Bylaw 3.2a iii	New proposal	Any individual who plans to hold an active bench role is not eligible to take part in the Coach Selection Committee	Ensures integrity in the selection process	Melissa Oakes
2024-20		Bylaw 3.2 c)	New	<p>The following committees shall be Standing Committees of the Board:</p> <ol style="list-style-type: none"> a) Coach Selection Committee; b) Novice and Below Development Committee; c) Membership Engagment Committee. <p>3.2 c) Membership Engagement Committee</p> <ol style="list-style-type: none"> i. The Membership Engagment Committee shall consist of a minimum of five people, at least three of whom shall be chosen from the Directors of Events, Communications, Fundraising, Hockey Parent Rep. ii. The Committee is responsible for efficient coordination of Association activities, effective communication to the Membership, and encouraging involvement of the Membership. 	Suggesting a sub-committee to help support Association activities - to work together, rather than siloed responsibilities. Also provides an additional way to involve other parents on the committee and encourage more engagement between the Board and the Membership	Tina Balfour
2024-21		Bylaw 3.3 e	New proposed	Notice will be posted on our website and social media, a minimum of two weeks before any committee is finalized for the upcoming season to ensure association members have an opportunity to get involved.	Transparency & association member engagement	Melissa Oakes

2024-22		Bylaw 5.8	The Coach Mentor, President, or OMHA Rep will not be allowed to coach a team, unless a head coach cannot be found for that team.	The Coach Mentor, President, Grand River Rep, Southern Counties Rep or OMHA Rep will not be allowed to coach a team, unless a coach cannot be found for that team. This includes Head Coach, Assistant Coach and Trainer roles.	Ensures there is no conflict of interest - simply expanding on existing by-law	Melissa Oakes
2024-23		Bylaw 5.8 a & b	new proposal	a. The head coach of any team should not hold a bench role on any other team. b. Any coach should not sit on more than one bench unless a role cannot be filled for that team. If a coach is active on more than one bench this should be to a maximum of two.	Ensure coaches can support the team as required and there is adequate staff/support available for each team throughout the season to support practices, games, and tournaments	Melissa Oakes
2024-24		Bylaw 5.11	All individuals interested in timekeeping for PDMHA must be OMHA-certified. PDMHA will attempt to host an OMHA Timekeeper clinic annually so that the certification can be obtained.	Remove	This is not a standard that is followed. If it is required this information is not currently available.	Melissa Oakes
2024-25		Bylaw 5.13 b	Team sponsorships shall only be arranged and approved by the Board, including but not limited to the Timbits Hockey and AtoMc Hockey sponsorships	Upon approval from the board, teams may manage sponsorship. All association sponsorships, including but not limited to the Timbits Hockey and AtoMc sponsorships will be arranged and approved by the board.	More accurate wording to how we currently manage	Melissa Oakes
2024-26		Bylaw 7.2	PDMHA will supply hockey socks to all Association players, to be replaced every two years.	PDMHA will supply one pair of hockey socks to all association players each season, alternating between white and yellow each year.	Accurate to current practice	Melissa Oakes
2024-27		Bylaw 7.4	PDMHA will supply each team with a first aid kit, a set of water bottles, and pucks at the beginning of the season. Need for replacement supplies is to be directed to the Equipment	PDMHA will supply each team with a first aid kit, and pucks at the beginning of the season. Need for replacement supplies is to be directed to the Equipment Manager.	Removed water bottles as we don't supply these for all teams	Melissa Oakes